



EXHIBITOR INSURANCE

DUE February 9, 2024

MANDATORY INSURANCE REQUIREMENTS ARE AS FOLLOWS:

As per your signed Application and Exhibit Space Contract, Canadian Gift Association Conditions, Rules and Regulations of Agreement: Item #7; a minimum of two million dollars insurance coverage is necessary to exhibit at the Alberta Gift + Home Market. Proof of coverage is required in the form of a signature, name of insurance company and policy number as indicated at the bottom of this form.

If you do not have appropriate insurance coverage, **exhibitorinsurance.com** offers a low-cost Alberta Gift + Home Market Insurance package. Please see the Insurance Order Form under the Exhibitor Toolkit to secure required coverage.

Please email this form to us with the required information by February 9, 2024

Please remember, insurance coverage needs to cover from the first day of move-in through to the last day of move-out and is to include the following clauses:

- \$2,000,000 Comprehensive general liability
- Cross Liability clause
- Name additional insured:
 - Canadian Gift Association** (4444 Eastgate Parkway, Mississauga, ON, L4W 4T6)
 - Northlands** (Edmonton EXPO Centre, 7515-118 Ave NW, Edmonton, Alberta, T5B 4X4)
 - City of Edmonton** (3rd Floor, City Hall, 1 Sir Winston Churchill Square, Edmonton, Alberta, T5J 2R7)

CONFIRMATION OF EXHIBITOR INSURANCE:

Insurance Company: _____ Policy #: _____

Exhibit Company: _____ Booth(s): _____

Policy Expiry Date: _____

Contact (*please print*): _____

Contact (*signature*): _____

ARE YOU USING A SUB-CONTRACTOR? PLEASE COMPLETE THE FOLLOWING:

Exhibitors using independent sub-contractors to deliver, install, and dismantle their booths must ensure these contractors have adequate insurance coverage also. Please complete the following information if applicable.

Name of Sub-Contractor: _____

Their Insurance Company: _____ Policy#: _____

Please email this completed form to exhibitor@cangift.org

Questions? Norm Schulz at 416.642.1024 or 800.611.6100

Produced by

